



MALANKARA ORTHODOX SYRIAN CHURCH

Catholicate Office, Devalokam P.O., Kottayam 686 038.

Phone: 2578392, 2578499, 2578500, 2573850, E-mail: catholicateoffice@mosc.in

27-05-2020

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Dear Sir,

Hope that audit of the accounts of B Schedule/other Institutions of Malankara Orthodox Syrian Church entrusted with you for the financial year 2019-20 might have been started and the same is ongoing. In this regard it is to bring to your kind attention that, in order to have uniformity in the accounts of different institutions and heads of accounts and also to ease the process of consolidation; a common form for the preparation of Financial Statements of such Institutions have been prepared and that has been approved by Metropolitan H. G. Dr. Mathews Mar Severios, President, Church Accounts Committee. The form is attached herewith for the purpose of preparation of Receipts and Payments Account, Income & Expenditure Account and Balance Sheet for the FY ended on 31.03.2020 and onwards.

Kindly comply with and issue Audit Report in Form 10B along with total income statement. Also please share your suggestions for the purpose of improvement of this form in future.

The form can be downloaded from MOSC website.

With regards

Sincerely yours,

T. John Mathai
Sr. Dy. Secretary